

MINUTES
**TRANSPORTATION ASSET MANAGEMENT COUNCIL
BRIDGE COMMITTEE MEETING**

September 17, 2018 at 2:00 p.m. – 4:00 p.m.
Aeronautics Building, 2nd Floor, Commission Conference Room
2700 Port Lansing Road
Lansing, Michigan

**** Frequently Used Acronyms List attached.**

Committee Member:

Keith Cooper, MDOT – Vice-Chair
Don Disselkoen, MAC
Wayne Harrall, KCRC, via Telephone
Bill McEntee, CRA, via Telephone

Rebecca Curtis, MDOT – Chair, via Telephone
Al Halbeisen, OHM Advisors
Joanna Johnson, RCKC/CRA
Brian Vilmont, Prein & Newhof

Support Staff:

Niles Annelin, MDOT
Chris Gilbertson, MTU
Polly Kent, MDOT

Scott Bershing, MTU, via Telephone
Cheryl Granger, DTMB/CSS
Gloria Strong, MDOT

Members Absent:

Gary Mekjian, MML
Brad Wieferich, MDOT

Public Present:

None

1. Welcome - Call-To-Order - Introductions:

The meeting was called-to-order at 2:07 p.m.. Everyone present was introduced and welcomed. Keith Cooper, Vice Chair, chaired the meeting, since Rebecca Curtis, Chair, was participating by phone.

2. Public Comments on Non-Agenda Items:

None

3. Additions or Deletions of Agenda Items:

None

4. Consent Agenda (Action Item):

4.1. - Approval of the August 23, 2018 Meeting Minutes (Attachment 1)

Motion: B. Vilmont made a motion to approve the August 23, 2018 meeting minutes; A. Halbeisen seconded the motion. The motion was approved by all members present.

5. Update Items:

5.1. – FY 2018 TAMC Pilot Project for Culvert Data Collection

5.1.1.–Culvert Pilot Project Draft Report– C. Gilbertson/S. Bershing (Attachment 2)

A copy of the final draft Culvert Pilot Project Report was shared with the committee. The report was reviewed, and modifications were noted by MTU, and will be updated and re-submitted to the committee as the Final Culvert Pilot Project. There were minor changes to the verbiage in the report and a few tables were modified for better understanding, and correlated with the text in the document and executive summary. MTU will run the new tables by the Bridge Committee before finalizing the report. After finalizing the report, MTU will send it to J. Johnson and R. Curtis by September 26, 2018. They will put in PDF form which will bring the report size down to 18 megs. J. Johnson will send it to the MIC, TAMC, and the Governor's Executive Office.

R. Curtis will use the Abstract Section of the report and create a visually graphic document summarizing the report in a less technical way and send the document to MDOT Graphics for finalization. She will add in pictures, graphics, and parts of a presentation on Culverts from T. Colling. She will not have this completed until possibly after September 26, 2018.

Action Item: MTU will finalize the tables and send them out to full Council.

Action Item: MTU will finalize the full report and send it to J. Johnson and R. Curtis.

Action Item: J. Johnson will send the finalized report with a brief cover letter/note to MIC, TAMC, and the Governor's Executive Office.

Action Item: R. Curtis will create a brief attractive report from the Abstract Section of the final Culvert Pilot Project Report with added graphs, photos, and verbiage summarizing the culvert project in less technical verbiage.

5.1.2. – Status of Invoices and Project Budget Update – R. Belknap (Attachment 2)

Invoices are coming in at a steady rate and going smoothly. There are discussions going on with MDOT Finance on whether or not TAMC can use the left over funding next fiscal year. The dollar amount that is left over will not be final until all invoices come in and are paid. The funds have to be encumbered before the end of the fiscal year, to an agency already under contract to work on the culvert pilot.

Motion: A. Halbeisen made a motion to use any remaining funds to support follow up efforts related to the culvert inventory and assessment data already collected, with agencies already under contract; B. Vilmont seconded the motion. The motion was approved by all members present

5.2. – “The Bridge” Newsletter Article/TAMC Culvert Pilot Project Report – C. Gilbertson

C. Gilbertson and S. Bershing will do the article for the next “The Bridge” Newsletter. They will do the article on the Culvert Pilot Project and use the Executive Summary for the article and add a few interviews.

6. Public Comments:

None

7. Member Comments:

J. Johnson informed the Bridge Committee that due to her added responsibilities working with the MIC, she will no longer be on the TAMC Bridge Committee. Today is the last Bridge

Committee meeting that she will attend. She noted that it was a pleasure working with the committee.

8. Adjournment:

The meeting adjourned at 4:02 p.m. The next meeting will be held October 25, 2018, at 2:00 p.m.- 4:00 p.m., MDOT Aeronautics Building, 2nd Floor Commission Conference Room, Lansing.

FREQUENTLY USED ACRONYMS:	
AASHTO	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
ACE	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)
ACT-51	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYTEM DESIGNED TO DISTRIBUTE MICHIGAN'S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE STATE MONEY.
ADARS	ACT 51 DISTRIBUTION AND REPORTING SYSTEM
BTP	BUREAU OF TRANSPORTATION PLANNING (MDOT)
CRA	COUNTY ROAD ASSOCIATION (OF MICHIGAN)
CSD	CONTRACT SERVICES DIVISION (MDOT)
CSS	CENTER FOR SHARED SOLUTIONS
DI	DISTRESS INDEX
FAST	FIXING AMERICA'S SURFACE TRANSPORTATION ACT
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FOD	FINANCIAL OPERATIONS DIVISION (MDOT)
FY	FISCAL YEAR
GLS REGION V	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION
GVMC	GRAND VALLEY METRO COUNCIL
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM
IBR	INVENTORY BASED RATING
IRI	INTERNATIONAL ROUGHNESS INDEX
IRT	INVESTMENT REPORTING TOOL
KATS	KALAMAZOO AREA TRANSPORTATION STUDY
KCRC	KENT COUNTY ROAD COMMISSION
LDC	LAPTOP DATA COLLECTORS
LTAP	LOCAL TECHNICAL ASSISTANCE PROGRAM
MAC	MICHIGAN ASSOCIATION OF COUNTIES
MAP-21	MOVING AHEAD FOR PROGRESS IN THE 21 ST CENTURY (ACT)
MAR	MICHIGAN ASSOCIATION OF REGIONS
MDOT	MICHIGAN DEPARTMENT OF TRANSPORTATION
MDTMB	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
MIC	Michigan Infrastructure Council
MITA	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION
MML	MICHIGAN MUNICIPAL LEAGUE
MPO	METROPOLITAN PLANNING ORGANIZATION
MTA	MICHIGAN TOWNSHIPS ASSOCIATION
MTF	MICHIGAN TRANSPORTATION FUNDS
MTPA	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION
MTU	MICHIGAN TECHNOLOGICAL UNIVERSITY

NBI	NATIONAL BRIDGE INVENTORY
NBIS	NATIONAL BRIDGE INSPECTION STANDARDS
NFA	NON-FEDERAL AID
NFC	NATIONAL FUNCTIONAL CLASSIFICATION
NHS	NATIONAL HIGHWAY SYSTEM
PASER	PAVEMENT SURFACE EVALUATION AND RATING
PNFA	PAVED NON-FEDERAL AID
PWA	PUBLIC WORKS ASSOCIATION
QA/QC	QUALITY ASSURANCE/QUALITY CONTROL
RCKC	ROAD COMMISSION OF KALAMAZOO COUNTY
ROW	RIGHT-OF-WAY
RPA	REGIONAL PLANNING AGENCY
RPO	REGIONAL PLANNING ORGANIZATION
SEMCOG	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
STC	STATE TRANSPORTATION COMMISSION
STP	STATE TRANSPORTATION PROGRAM
TAMC	TRANSPORTATION ASSET MANAGEMENT COUNCIL
TAMCSD	TRANSPORTATION ASSET MANAGEMENT COUNCIL SUPPORT DIVISION
TAMP	TRANSPORTATION ASSET MANAGEMENT PLAN
TPM	TRANSPORTATION PERFORMANCE MEASURES
UWP	UNIFIED WORK PROGRAM
WAMC	Water Asset Management Council

S:/GLORIASTRONG/TAMC FREQUENTLY USED ACRONYMS.07.2018.GMS